 <p style="text-align: center;"><b>American Standard Circuits</b> 475 Industrial Dr. West Chicago, Illinois 60185</p>	<i>Title:</i> <b>QMS-008 Provider Quality Requirements</b>	
	<i>Date of Release:</i> <b>04/30/19</b>	<i>Rev No.</i> <b>6</b>

## 1.0 Scope

This standard defines the quality requirements for American Standard Circuits' providers and applies to all materials, parts and services purchased by ASC.

## 2.0 Responsibility/Authority

Executive VP of ASC is the process owner who manages purchasing and shall have final approval of this document, initiate staff training, the monitoring of purchased product quality requirements, and the flow down of provider record retention requirements.

## 3.0 Provider Understanding to ASC QMS

- 3.1 All providers shall understand ASC's QMS requirements to AS9100 (current revision) concerning control of externally provided processes, products, and services.
- 3.2 Services requiring either C of C certifications or reports results shall be reviewed for accuracy and completeness to the requirements of the international standard. Any discrepancies to these documents shall be dealt with corrected as required prior to completion.
- 3.3 Providers shall be re-qualified once every three years.
- 3.4 By signing off on the attached qualification form, provider understands, and is in full agreement with ASC's requirements.

## 4.0 Purchase Order Requirements

- 4.1 Provider is required to maintain control of quality records for a minimum of 10 years.
- 4.2 Provider shall provide/maintain measuring and test equipment required to assure conformance to ASC PO requirements along with a corrective action process to eliminate causes of nonconformities in order to prevent recurrence.
- 4.3 Provider shall provide verification of the product including objective evidence of product quality (C of C).
- 4.4 Provider shall notify ASC in writing of any process/product changes that could impact form, fit or function and obtain ASC's approval, and to also notify ASC in writing of any significant organizational or facility changes.
- 4.5 Provider shall not ship any product that does not meet all drawing and PO requirements without prior written ASC approval.
  - 4.5.1 **In the event that nonconforming product has been inadvertently shipped, provider shall notify ASC ASAP and obtain organization approval for nonconforming product disposition.**
- 4.6 ASC has the right of entry to all provider facilities to determine and verify product quality and accessibility to all quality records.



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**6**

- 4.7 Perishable material must be clearly identified with the date of manufacture and date of expiration, and have at least 50% of shelf life remaining at time of delivery.
- 4.8 Hazardous materials shall be clearly identified as such and the supplier shall provide safety data sheets with first delivery.
- 4.9 Provider shall have a program in place to preclude, detect and remove any counterfeit product parts or materials.
- 4.10 Product and materials shall be packaged using the best commercial practices to prevent damage, deterioration and degradation.
- 4.11 Provider shall flow down the requirements of this specification along with any other requirements specified on the ASC PO as required to assure compliance with this process.
- 4.12 Provider shall have a process in place to assure FOD free products (foreign object debris) are delivered to ASC.



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**6**

## **Provider Qualification Form**

### Section A: Company Information

Organization Name:

Material/Service to be Qualified:

Contact:

Email:

Phone #:

Fax #:

Address:

City:

State/Country/Zip:


### Section B: Quality System Certification

Does your organization track quality and on-time delivery performance?  Yes  No

Is your organization (check all that apply)

- 1) Compliant to ISO 9001 through 2<sup>nd</sup> party audits  Yes  No
- 2) Certified to ISO 9001 through 3<sup>rd</sup> party audits  Yes  No
- 3) Certified to ISO 9001 with compliance to other customer defined QMS requirements  Yes  No  
(such as Minimum Automotive Quality Management System Requirements (MAQMSR)  
or equivalent through 2<sup>nd</sup> party audits
- 4) Certified to ISO 9001 with compliance to IATF 16949 thru 2<sup>nd</sup> party audits  Yes  No
- 5) Certified to IATF 16949 through 3<sup>rd</sup> party audits  Yes  No
- 6) Certified to AS9100  Yes  No

If “Yes” to # 2, 3, 4, 5, or 6 above, Sign and date page two and send the completed form along with a copy of your quality certification(s) electronically to ASC, otherwise proceed to Section C

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**Section C: Non Certified Management Systems: Organizational Planning**

Has management:

- Established a quality policy and organized business to meet customer needs?  Yes  No
- Identified organization resources/responsibilities?  Yes  No
- Established measurement against goals, documentation and records?  Yes  No

**Operation & Control**

Does management:

- Review customer orders, and has a system to control changes?  Yes  No
- Control processes?  Yes  No
- Perform process audits?  Yes  No
- Are material handling, storage, packaging and delivery methods in place?  Yes  No
- Are you an original material manufacturer or an authorized distributor?  Yes  No
- Are you committed to providing ASC counterfeit-free materials or services?  Yes  No

Survey Completed by:

Date:

**Section D: To Be Completed By American Standard Circuits**

Reason for Provider Addition:

Qualified?  Yes  No

Qualification Status:

TRB Approval (1 signature required):

Date:

If any answer to Section C is “NO”, below additional “Approvals” are required

VP of Operations:

Date:

CEO:

Date:



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